



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय, भारत सरकार)

National Highways Authority of India

(Ministry of Road Transport and Highways, Government of India)

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दूरभाष / Phone : 91-11-25074100 / 25074200



01.10.2026

सार्वजनिक सूचना / PUBLIC NOTICE

विषय: भारतीय राष्ट्रीय राजमार्ग प्राधिकरण में दिनांक 30.10.2025 के विज्ञापन के संदर्भ में सीधी भर्ती (डीआर) के आधार पर विभिन्न पदों पर भर्ती - आशुलिपिक के पद के लिए कौशल परीक्षण - के संबंध में।

Subject: Recruitment of various posts in National Highways Authority of India on Direct Recruitment (DR) basis in terms of the advertisement dated 30.10.2025 -Skill Test for the post of Stenographer - reg.

दिनांक 25.09.2026 की सार्वजनिक सूचना के अधिक्रमण में, उम्मीदवारों को दिनांक 09.10.2026 (शुक्रवार) को आयोजित होने वाली आशुलिपि की कौशल परीक्षा के दौरान निम्नलिखित निर्देशों का पालन करने की सलाह दी जाती है:

In supersession of Public Notice dated 25.09.2026, the candidates are advised to follow the following instructions during the skill test in stenography, scheduled to be held on 09.10.2026 (Friday) :

- Extra Time is only applicable in the Typing Test to eligible PwBD candidates
- No Extra time to be awarded during Dictation

Examination Flow :

English Steno Typing	Normal Candidates (English)	PwBD Candidates (English)	Shift 1 - (Steno English Test) Normal Candidates		Shift 1 - (Steno English Test) PwBD Candidates	
	Duration (Min.)	Duration (Min.)	Start Time	End Time	Start Time	End Time
Candidate Entry & Registration	0:60	0:60	7:30	8:30	7:30	8:30
Break / Settling Time	0:30	0:30	8:30	9:00	8:30	9:00
Dictation - Mock / Trial Audio (3 min. + Instruction Time)	0:10	0:10	9:00	9:10	9:00	9:10
Break / Settling Time	0:05	0:05	9:10	9:15	9:10	9:15
Dictation - Actual Audio (5 min. + 1 min.)	0:10	0:10	9:15	9:25	9:15	9:25

Break / Settling Time	0:05	0:05	9:25	9:30		9:25	9:30
Login Time (First and Second incl. Instructions)	0:20	0:20	9:30	9:50		9:30	9:50
Typing Trial (Mock)	0:12	0:12	9:50	10:02		9:50	10:02
Keyboard Change Time	0:10	0:10	10:02	10:12		10:02	10:12
Actual Typing	0:50	1:10	10:12	11:02		10:12	11:22

Hindi Steno Typing	Normal Candidates (English)	PwBD Candidates (English)	Shift 1 - (Steno English Test) Normal Candidates		Shift 1 - (Steno English Test) PwBD Candidates	
	Duration (Min.)	Duration (Min.)	Start Time	End Time	Start Time	End Time
Candidate Entry & Registration	0:60	0:60	12:00	01:00	12:00	01:00
Break / Settling Time	0:30	0:30	01:00	1:30	01:00	1:30
Dictation - Mock / Trial Audio (3 min. + Instruction Time)	0:10	0:10	1:30	1:40	1:30	1:40
Break / Settling Time	0:05	0:05	1:40	1:45	1:40	1:45
Dictation - Actual Audio (5 min. + 1 min.)	0:10	0:10	1:45	1:55	1:45	1:55
Break / Settling Time	0:05	0:05	1:55	02:00	1:55	02:00
Login Time (First and Second incl. Instructions)	0:20	0:20	02:00	2:20	02:00	2:20
Typing Trial (Mock)	0:12	0:12	02:20	02:32	02:20	02:32
Keyboard Change Time	0:10	0:10	02:32	02:42	02:32	02:42
Actual Typing	0:65	1:30	02:42	03:47	02:42	04:12



Candidates Entry:

- Candidates are allowed to bring their own Pen / Pencils / Sharpener / Eraser
- Hearing Impaired candidates may come wearing Hearing Aid in their Ear(s)
- VH(Blind/Low Vision) candidates must bring their own Braille device. In case a candidate does not bring the required device, NHAJ will not provide the same and shall not be held responsible for the same.
- **For VH(Blind/Low Vision) candidates, normal keyboards will be provided at the examination centre for typing. External or personal keyboards will not be permitted.**
- Scribes are **NOT** allowed in this Examination for any PwBD Candidate

Extra Time:

- PwBD Candidates are eligible for Extra Time during Typing Test only.
- Provision of Extra Time is not applicable during Audio & Shorthand Dictation.
- Extra Time has already been configured in the drive for eligible PwBD candidates
- VH(Blind/Low Vision) Candidates who have brought their BRAILLE device will be allotted an isolated place/seat.
- VH(Blind/Low Vision) Candidates will **NOT** get the Stenography Notepad. They **MUST** bring their BRAILLE device
- PwBD Candidates are **NOT** allowed to bring their Scribe for any type of assistance.

Managing Stenography / Audio File:

- **Content / Audio file used during Trial will be Subject / Language specific**
- Trial passages will be in a Single Audio file, which will also include instructions for the candidates
- Audio files for Trial and Actual will be different from each other however recorded by the same speaker

Handling Stenography Notepad

- Examination Agency will provide Steno pads (10 Sheets - 20 Pages) to all the candidates during Registration
- Candidate will have to use front and back side of each page on the Steno pad
- Candidates will have to write their **Name, Exam Name, Exam Date, Roll No. in Figures and Words** on the Cover page of the Steno Notepad

- Candidates will also have to write their **Roll No., Dictation Speed** of the Examination on Top of each page of the Steno pad being used
- Candidates will also put their **Signature** and the **Exam Date** at the bottom of each page on the Steno pad being used
- In case if any of the candidate has written something on their Steno pad during **Mock / Trial passage** then candidates are advised to put a cross mark on the written area so that during the Actual Typing, candidates are not confused between the Trial Passage and Actual Passage
- If any candidate has taken more than 1 Steno Pad, then both the Steno Pads should be stapled together
- Candidates will not be allowed to leave the Exam Hall, unless they have deposited all the Steno Notepad(s) which have been issued to them

Important Instructions:

- Candidates will have to bring their own Pencils / Pens, Sharpener, Eraser from home
- Exam conducting agency will only provide with a Pen (any color) if any candidate has forgotten to bring their Pen / Pencil
- Instructions pertaining to Shorthand and Typing Test will also be available on the Instruction page post Login
- **Candidates will NOT be given any Printout after the Typing Test for the Typed Matter**
- Attendance will be captured immediately after First Login and before second Login

Exit Verification:

- All the candidates should go through Exit Verification for Photo Capturing and Biometric Verification
- Steno Notepad issued to candidates will be collected post examination

Keyboard and Font:

For English:

- English US Keyboard and Font will be Times New Roman

For Hindi:

- Remington Gail Keyboard and Font will be Mangal

2. परीक्षा केंद्र और स्किल परीक्षा के लिए विस्तृत प्रवेश पत्र के बारे में जानकारी उम्मीदवारों को अलग से उपलब्ध कराई जाएगी। उम्मीदवारों को सलाह दी जाती है कि वे भाराराप्रा की वेबसाइट पर निम्नलिखित लिंक



<https://nhai.gov.in/#/> पर अपडेट के लिए जाएं, भाराराप्रा के बारे में → रिक्त पद → वर्तमान → विज्ञापन दिनांक 30.10.2025 → । उन्हें नवीनतम अपडेट और जानकारी के लिए पंजीकृत ई-मेल पते पर अपना मेलबॉक्स और अपने पंजीकृत मोबाइल नंबर पर एसएमएस भी जांचना आवश्यक है।

The information regarding examination centre allotted to candidates and detailed admit card for the Skill Test will be made available to candidates separately. The candidates are advised to visit website of NHAI for further updates at the following link <https://nhai.gov.in/#/> → About NHAI → Vacancies → Current → Advt dated 30.10.2025 → . They should also check their mailbox on the registered E-mail address and SMS in their registered Mobile Number for latest updates and information.


(भर्ती प्रकोष्ठ/ Recruitment Cell)
भा. रा. रा. प्रा. /NHAI