

# **National Highways Authority of India**

(Ministry of Road Transport and Highways)

Govt of India

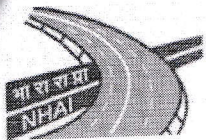
## **NOTICE INVITING APPLICATION**

Regional Office – Kolkata (NHAI) invites applications for the Site Engineer for Regional Office-Kolkata on short term contract basis for a period of one year which may be extended or curtailed at the discretion of the authority.

The detailed information regarding qualifications, Scope of work, consolidated emoluments, Application format, last date of submission etc may please be referred to NHAI website <https://www.nhai.org>.

**NOT JUST ROADS, BUILDING A NATION**





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Regional Office-Kolkata

## INSTRUCTIONS TO THE APPLICANTS

National Highways Authority of India (NHAI) Regional Office – Kolkata invites applications from interested and eligible / experienced candidates on short term contract for the post of Site Engineer as detailed below:-

Post	No. of Post	Consolidated Emoluments	Education Qualification
Site Engineer	01 (one)	Rs. 50,000/- per month + 10% increment p.a.	Degree in Civil Engineering with more than one year experience in relevant work fields.

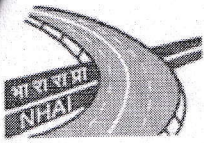
### Important Conditions:

1. The applicant should have more than one year experience in road and Highways sector works and added advantages if works in NHAI projects.
2. Additional experience/ qualification/ computer knowledge shall be given due preference amongst candidates.
3. Age limit of the applicant shall be below 40 years as on the last date of receipts of application.
4. Period of contract shall be for one year without assurance or right of absorption / confirmation in NHAI. The contract may be extended subject to requirement with recommendations of competent authority in NHAI.
5. The advertisement can be withdrawn at any time at the discretion of the Competent Authority without assigning any reasons therefore. Corrigendum or Addendum to this advertisement if any shall be published only on the website of NHAI. Therefore, the candidates are advised to check the website of NHAI regularly.
6. In case of large number of applications is received, candidates shall be short listed on the basis of qualification, experience in NHAI Projects, tenure and level of service in the relevant field and shall accordingly be called for interview / considered for selection.
7. Applications are to be submitted strictly in the prescribed format along with self- attested copies of education and experience certificates. Crucial date for determination of eligibility shall be the last date prescribed for the receipt of applications. Incomplete applications in any respect shall be liable for summarily rejection.
8. Duly filled - in applications with supporting documents (each page shall be signed by applicant) may be sent by registered / Speed post / Hand delivery to the address given below, so as to reach latest by 06 November 2020 up to 5:00 PM. The envelope containing the application should be super scribed with "Application for the post of Site Engineer on Short Term Contract basis". Applications received through email/ FAXs shall be summarily rejected.
9. The applications received after 06 November 2020 at 5:00PM shall not be entertained. The Short listed candidates will be called for an interview by a committee. Intimation in this regard shall be sent to the shortlisted candidates through email / by post subsequently.
10. The Shortlisted candidates at the time of interview should bring original certificates for verification. No TA/DA will be paid for attending the interview and candidate shall have to make their own arrangement for boarding and lodging if any, and no claim will be entertained.
11. Screened candidates will be called for interview and the selected candidates will have to work under the Regional Officer-Kolkata in the State of West Bengal.

**Address for communication:** Office of the Chief General Manager (Tech), National Highways Authority of India (NHAI), Synthesis Business Park, 8<sup>th</sup> Floor, Wing-C, CBD/1, JL-23, Action Area-II, New Town, Kolkata – 700 156, E-mail: [rokolnhai@gmail.com](mailto:rokolnhai@gmail.com)/ [rokolkatta@nhai.org](mailto:rokolkatta@nhai.org).

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## APPLICATION FOR THE POST OF SITE ENGINEER ON CONTRACT BASIS

1. Name of the Candidate (in Block letters) :
2. Father's/Husband's name :
3. Date of Birth (in Christian era dd/mm/yyyy format):
4. Permanent Address (with Pin Code) :
5. Address for correspondence (with Pin Code) :
6. E-mail address, Phone numbers  
(Office, Residence & Mobile), FAX Number :
7. a) Religion :  
b) Whether belong to minority community, if yes,  
please specify  
c) Whether belong to SC/ST/OBC  
d) Whether Physically Disabled  
e) Gender
8. Details of Present Employment :  
(a) Name of the Organization  
(b) Designation held  
(c) Period of employment  
(d) Nature of job  
(e) Contact person
9. Details of Computer knowledge Language(s) :  
Known and application Software used
10. Languages known :  
(Read, Write, Speak and Understand)
11. Details of Educational Qualification from Matriculation onwards (Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient:-

a	Examination Passed						
b	Year of Passing						
c	Name of the college/ institute						
d	University /Board						
e	Main Subjects						
f	Remarks (% of marks, division etc.)						

12. Details of experience (in chronological order, enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient

a	Name of the Organization						
b	Period of tenure						
c	Brief description of duties / experience						
d	Scale of pay and Current basic pay						
e	Details of experience in the relevant field dd/mm/yyyy						

13. Whether Education and other qualification required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the rules, State the authority for the same)

	Required for the post	Possessed by Applicant (yes/No)
Essential Education qualification	Degree in Civil Engineering	
Desirable Education qualification	Higher qualification ( Post Graduate in Civil Engineering), Computer Knowledge, etc.,	
Essential experience	Minimum One Year experience preferably in Road and Highways works	
Desirable Experience	Additional experience, if Any in NHAI Projects	

14. Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide Information with regard to (i) additional academic qualifications, (ii) Professional training, (iii) work experience over and above prescribed in the vacancy advertisement [Enclose Duly authenticated by your signatures, If the space is insufficient])

#### DECLARATION:

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

I also hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of in my knowledge and belief. I undertake that, if at any stage of selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my candidature /appointment/ services will stands cancelled/terminated without assigning any reasons thereof. I am fully aware that this appointment is on contract basis and I do not have any claim for confirmation or absorption in NHAI and this appointment shall be terminated at any time without assigning any reasons thereof.

Date:

Place:

Signature:

Note: Self attested copies of documents in support of educational qualification and experience shall be enclosed. Application will not be considered without self- attested copies of supporting documents.